

#### I. DENOMINATION OF THE EVENT

VENUE : DATES:	Lier- Azelhof 11-14 May 2023	Indoor:	$\boxtimes$	NF: Outdoo	Belgiu pr:	um □	
EVENT CATEG	ORIES:						
Seniors: CVIO4* CVI3* CVI2* CVI1* CVI-WCupQ CVI-W Final CVI-Mastercl	ass	Young Vaulter			Junior CVIJ2 <sup>2</sup> CVIJ1 <sup>2</sup> CVICh CVICh	* 2*	dren:

#### **II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2023.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023
- The FEI Vaulting Rules (10<sup>th</sup> edition, effective 1<sup>st</sup> January 2023) and if applicable the FEI Vaulting World CupTM Final rules 2023
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.

Approved by the FEI, Lausanne, on 24/02/2023

Signature:



Sabrina Ibáñez FEI Secretary General



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## **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

- 1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <a href="http://inside.fei.org/">http://inside.fei.org/</a>



# **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name:	CVI Belgium / AZELHOF HORSE EVENTS BVBA PSV CLUB : 1981 – Bat Number BE 0511 982 925
Address:	Aarschotsesteenweg 201 2500 Koningshooikt, (Lier)
Telephone:	+32 477418663
Email:	michel.soenen@voltige.be
Website:	www.azelhof.be
Contact Details Sho	<u>/ Ground</u> :
Address:	Azelhof Horse Events Company
Telephone:	+32 477418663
GPS Coordinates:	N 51°43.038' E 5°02.617'

Accessibility details Route description is available on the website <u>https://www.azelhof.be/nl/contact</u> - Nearest airport : Brussels Airport

#### 2. ORGANISING COMMITTEE

Honorary President:	
President of the Event:	Mr Renaat Vanlerberghe – <u>arch.renaat@pandora.be</u>
Show Secretary:	Mrs Kelly Maertens - <u>kellymaertens@gmail.com</u>
Press Officer:	

#### **3. EVENT DIRECTOR**

Name:	Michel Soenen
Address:	Roeselarestraat 93 – 8830 Hooglede
Telephone:	+32 51 220744
Mobile:	+32 475 919151
Email:	michel.soenen@voltige.be

# **V. OFFICIALS**

			in the FEI Database under t egories and officials are not					art per category.
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
Keli.	Fallel	competition	Ground Jury President	10050130	SCHILFFARTH Jochen	GER	4	jochen.schilli@t-online.de
			Ground Jury Member	10101841	HANELT Monika	BEL	3	monika.hanelt@skynet.be
			Ground Sury Heriber	10049048	INGELSSON Carina	DEE	5	Carina.Ingelsson@kavlinge.se
			Ground Jury Member	10049048		SWE	3	
1	Ground Jury		Ground Jury Member	10042280	Hanelt Friederike	BEL	2	frie_hanelt@hotmail.com
2	Foreign Judge		Foreign Judge	10024908	ECCLES John	GBR	3	* johnaeccles@btinternet.com
3	Technical Delegate		Technical Delegate (for Championships only)					
4	Chief Steward		Chief Steward	10052607	Kuhlen Britta	GER	4	* b.kuhlen@web.de
5	Assistant Stewards		Assistant Steward	10103972	ZELVELDER Nicole	NED	3	nicolezelly@gmail.com
			Assistant Steward					
			Assistant Steward					
			Assistant Steward					
6	FEI Veterinary Delegate		FEI Veterinary Delegate	10053680	DEVOS Michel	BEL	4	devosbiamont@skynet.be
			Veterinary Commission President					
	FEI Veterinary Delegate or		Assistant FEI Delegate					
7	Veterinary Commission		Assistant FEI Delegate					
	Veterinary Service		Veterinary Service Manager	10167591	HAVERMANS Ine	BEL	1	*0032 497 42 00 74
8	Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		FEI Permitted Treating Veterinarian (one for every 200 horses)	10167591	HAVERMANS Ine	BEL	1	*0032 497 42 00 74
9	Medical Doctor <sup>9</sup>				Danny Apers			*+32477768253
10	Farrier				Brani Sajn	BEL		* +32488 377686
11	NF Delegate		NF Delegate (if applicable)		Nick Moyaert	BEL		+32478664359

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

# VI. INVITATIONS

### **1. GENERAL**

#### CVIs/CVIO and Championships – Article 701.9

	for CVI3*/CVIO4* and Regional Championships)	Argentina, Australia, Austria, Belgium, Brazil, Canada, Czech Republic, Denmark, Finland, France, Germany, Great Britain, Hungary, Ireland, Italy, Japan, Luxembourg, Mauritius, New Zealand, Mexico, Netherlands, Norway, Poland, Portugal, Republic of South- Africa, Slovakia, Spain, Switzerland, United States, Sweden
	Attendants per NF	1 per Vaulter
	Grooms per NF	1 per horse
	athletes per NF	
Individual		
	ndividual Female – Senior	unlimited
- I	ndividual Female – Young Vaulter	unlimited
- I	ndividual Female – Junior	unlimited
- I	ndividual Female – Children	unlimited
- I	ndividual Male – Senior	unlimited
- I	ndividual Male – Young Vaulter	unlimited
- I	ndividual Male – Junior	unlimited
- I	ndividual Male - Children	unlimited
Squad		
- 9	Squad Senior	unlimited
- 9	Squad Junior	unlimited
Pas-de-De	ux	
- F	Pas-de-Deux Senior	unlimited
- F	Pas-de-Deux Junior	unlimited

#### Athletes are invited by the Organiser through their National Federation

#### VII. ENTRIES

#### <u>All Athletes & Horses participating in any International competition must be</u> <u>registered with the FEI.</u>

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.



#### **IMPORTANT - Entry forms must include the folowing information on:**

Horse: • name • date of birth • breed • country of birth • stud-book initials
(FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)
Athlete: • name • gender • date of birth • FEI ID number

#### **1. ENTRY DATES AND ENTRY FEES**

#### **Deadlines for Entries**

Entries have to be in accordance with article 705 & 707 of the FEI Vaulting Rules.

#### **Deadlines for Entries:**

Nominated entries: (For Championship	s and Games only)		
	s and Games Only)	1 5 /0 4 /2022	
Definite entries:		15/04/2023	
Last date for substitutions: (one hour	prior the Horse Inspection)		
Entry fee per Individual vaulter:	60€		
Entry fee per Pas-de-Deux:	55€		
Entry fee per Squad : 85€			
Stabling fee per horse:250€ (3,5 m x 3,5 m)			
Details entry procedure fee / Payment:	Entry and stable fees have arrival at the show office in and only in Euro.		

#### <u>Music :</u>

Music has to be uploaded by the competitors themselves at the following link, http://thinkfitt.eu/vaulting deadline for uploading is 30/04/2023

If CDs and USBs are issued on site, an administration fee of 15 euros will be charged for this.

#### **ENTRIES PROCEDURE:**

Entry for the competition is possible only via online platform

We inform the national federations about the entry procedure.

Prior 10th of March 2023 OC will send to each National Federation an e-mail containing the necessary username and password for the entry and detailed guide how to enter competitors. We would appreciate if you can let us know your interest to send your athletes before 01/04/2023.

In case your NF did not get this e-mail, please contact Michel Soenen at michel.soenen@voltige.be to get username and password of your country (only NF can send this request).

If you need any help with entry, also contact Michel Soenen at michel.soenen@voltige.be

#### **2.** NO-SHOWS/LATE WITHDRAWALS:

**NB**: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. **Refund procedure:** 

The amount to be charged: 200€ per horse (CVI)



#### **3.** ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. <u>Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.</u>

EADCMP Fee: Included in entry fee Not included in entry fee  $\square$ Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations) Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs) Electricity (upon request): included in accommodation fee Accommodation fee : €75 excl 21% VAT =€90,75 Manure disposal included in stabling fee Hay

Hardre disposalIncluded in stabling reeHay€15 (incl VAT)Strawnot allowedShavings€15 (incl VAT)

Lorry/Caravan:

Power supply:	provided by the OC $\boxtimes$	Not provided by the OC 🗌 Price	e:
Water supply:	provided by the OC $oxtimes$	Not provided by the OC 🗌 Price	e:
Sanitary facilities:	provided by the OC $\boxtimes$	Not provided by the OC Price	e:
Catering facilities:	provided by the OC 🖂	Not provided by the OC 🗌 Price	e:

#### All aforementioned amounts are including VAT

VAT number of the Organiser BE 0511.982.925

# VIII. TIMETABLE (to be provided per category/level if multiple events)

Day	/ Dat	e Tin	ne
Opening of stables	THURSDAY	11/05/2023	10.00H
1 <sup>st</sup> Horse Inspection: <u>All horses taking part at this event</u> <u>must be present during the first horse inspection, unless</u> <u>unable to do so due to "force majeure" -</u> Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.	THURSDAY	11/05/2023	16.00H
Chef d'Equipes Meeting (CVIO &	THURSDAY	11/05/2023	18.30H
Championships)			

# TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions

$\boxtimes$
$\boxtimes$
$\square$

Individual CompetitionsPas-de-Deux Competitions

IX. COMPETITION DETAIL

#### <u>Competitions must not start before 8:00 and should not finish after 23:00, unless prior</u> <u>approval is granted by the FEI.</u>



Changes in program are possible, depending on definitive amount of competitors.

See facefook CVIBelgium for the latest news about the program!

# Thursday 11 May 2023

16:00	Vetcheck	
18:30	Chef d'équipe meeting	

## Friday 12 May 2023 PROVISIONAL DAY SHEDULE

8:00	Individual compulsory	CVI CH1*
folowing	Individual compulsory	CVI j1*
folowing	Individual compulsory	CVI S1*
folowing	Pas de deux compulsory	CVI J1*
folowing	Pas de deux compulsory	CVI S1*
folowing	Squad compulsory	CVI J1*
folowing	Squad compulsory	CVI S1*
folowing	Break	
folowing	Individual compulsory	CVI Young Vaulters 2*
folowing	Individual compulsory	CVI S3*
folowing	Break	
folowing	Individual Free Test	CVI CH1*
folowing	Individual Free Test	CVI j1*
folowing	Individual Free Test	CVI S1*
folowing	Pas de deux Free Test	CVI J1*
folowing	Pas de deux Free Test	CVI S1*
folowing	Squad Free Test	CVI J 1*
folowing	Squad Free Test	CVI S1*
folowing	Pricegiving 1*	

# Saturday 13 May 2023 PROVISIONAL DAY SHEDULE

8:00	Individual compulsory	CVI CH 2*
folowing	Individual compulsory	CVI J2*
folowing	Individual compulsory	CVI S2*
folowing	Pas de deux Free Test	CVI J2*
folowing	Pas de deux Free Test	CVI S2*
folowing	Pas de deux Free Test	CVI S3*
folowing	Squad compulsory	CVI j2*
folowing	Squad compulsory	CVI S2*
folowing	Squad compulsory	CVI S3*
folowing	Break	
folowing	Individual Free Test	CVI J2*
folowing	Individual Technical Test	CVI Young Vaulters
folowing	Individual Technical Test	CVI S3*
folowing	Break	
folowing	Individual Free Test	CVI CH 2*
folowing	Individual Free Test	CVI S2*
folowing	Pas de deux Free Test	CVI J2*
folowing	Pas de deux Free Test	CVI S2*
folowing	Pas de deux Free Test	CVI S3*
folowing	Squad Free Test	CVI J2*
folowing	Squad Free Test	CVI S2*
folowing	Squad Free Test	CVI S3*
	End day 2	
		-

**BARBECUE EVENING 19u00** 

#### Suday 14 Mai 2023 PROVISIONAL DAY SHEDULE

8:00	Finals individual Free Test	CVI CH2*
folowing	Finals individual Free Test	CVI S2*
folowing	Break	
folowing	Finals Pas de deux Free Test	CVI J2*
folowing	Finals Pas de deux Free Test	CVI S2*
folowing	Finals Pas de deux Free Test	CVI S3*
folowing	Finals Squad Free Test	CVI J2*
folowing	Finals Squad Free Test	CVI S2*
folowing	Finals Squad Free Test	CVI S3*
folowing	Break	
folowing	Finals individual Free Test	CVI J2*
folowing	Finals individual Free Test	CVI Young Vaulters 2*
folowing	Finals individual Free Test	CVI S3*
folowing	Pricegiving 2* and 3*	

# COMPETITIONS

Starting possibilities – qualification score:

Individual: When vaulters compete in a  $1^*$  competition and earn the qualifying score to compete in the  $2^*$  competition, this is allowed.

Pas-de-Deux: When a Pas-de-Deux competes in a  $1^*$  competition and earns the qualifying score to compete in the  $2^*$  competition, this is allowed.

#### CVICH1\* (Children):

Individuals: The competition will be held in one round

#### CVICH2\* (Children):

Individuals: The competition will be held in two rounds, the second round comprises of

only a free test. In the second round the 10 best placed vaulters of the 1ste round may start.

#### CVIJ1\* (Junior):

Individuals: The competition will be held in one round

Squad: The competition will be held in only one round, comprising of a

Compulsory and a free test.

<u>Pas de Deux</u>: The competition will be held in only one round, comprising compulsories and a free-test.

#### CVIJ2\* (Junior):



Individuals: The competition will be held in two rounds, the second round comprises

a free test. In the second round the 10 best placed vaulters of the 1ste round may start.

<u>Squad</u>: The competition will be held in two rounds, the second round comprises of

only a free test. In the second round the 10 best places teams of the 1ste round may start.

Pas de Deux: The competition will be held in two rounds, comprising of two free-test.

#### CVIY2\* (Young Vaulter):

<u>Individuals</u>: The competition will be held in only one round, comprising compulsories, Young Vaulter Tech test and a free-test.

#### CVI1\* (Senior):

Individuals: The competition will be held in one round

Squad: The competition will be held in two rounds, the second round comprises of

only a free test. In the second round the 10 best places teams of the 1st round

may start.

<u>Pas de Deux</u>: The competition will be held in one round, comprising compulsories and a free test.

#### CVI2\* (Senior):

Individuals: The competition will be held in two rounds, the second round comprises of

only a free test. In the second round the 10 best placed vaulters of the 1ste round may start.

Squad: The competition will be held in two rounds, the second round comprises of

only a free test. In the second round only the 10 best places teams of the 1ste round may start.

<u>Pas de Deux</u>: The competition will be held in two rounds. Round 1 PdD Free Test 2, Round 2 Free Test 2 only the best 10 best places Pas de Deux of the 1 st round may start.

#### CVI3\* (Senior):

Squad: The competition will be held in two rounds, the second round comprises of

only a free test. In the second round only the 10 best places teams of the 1st

round may start.

Individuals: The competition will be held in one round, comprising compulsories, a

technical test and a free test.

The competition will be held in two rounds. Round 1 PdD Free Test 2, Round 2 Free Test 2 only the best 10 best places Pas de Deux of the 1 st round may start.

Pas de Deux: The competition will be held in two rounds. Round 1 PdD Free Test 2, Round 2 Free

# NB: The definite number of finalists could be changed, depending on the

amount of definite entry's. This will be announced during the Chef's d'Equipe meeting.

Applicable government tax to be deducted from Prize Money (see also p. 25): %



#### **GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award – Best foreign athlete – Best home athlete – Team awards – (Prize description and value) (Prize description and value) (Prize description and value) (Prize description and value)

#### **PRIZE - CLASSIFICATION**

# **X. FACILITIES OFFERED**

#### **1. ATHLETES**

#### **Accommodation**

Camping for tents and caravan available, parking for lorry's and campers next to competition venue. included in accommodation Fee ( $\leq 75 \text{ excl } 21\% \text{ VAT} = \leq 90,75$ )

Hotels : www.zimmerhotel.be

At the expense of: The <u>Organiser</u>  $\Box$  or <u>Athletes</u>  $\boxtimes$ 

Accommodated (bed and breakfast) from to

#### <u>Meals</u>

At the expense of: The <u>Organiser</u>  $\Box$  or <u>Athletes</u>  $\boxtimes$ Meals provided from to .

#### 2. GROOMS

#### **Accommodation**

Requests fo	r accomm	nodation must be	e sent with entries.	
Accommoda	tion will l	be at the cost of:	<u>Organiser</u>	<u>Athletes</u> 🖂
from	to			

#### <u>Meals</u>

At the expense of:	The <u>Organiser</u>	or	<u>Athletes</u>	$\boxtimes$
Meals provided from	to			

**NB**. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

# XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

#### 1. DRAW

Time, date and location:

Thursday 11/05/2023 next to show office

#### 2. COMPETITION ARENA(S)

Dimensions: 40x90m ( 5 lunging circles incl competition circle 25m )

Type of Footing : geopad sand

#### **3. PRACTICE** ARENA(S)



Dimensions: 35x60m **Type of Footing :** geopad sand

### 4. STABLES

Size of boxes3.5 m x 3.5 m (at least 3m x 3m) an adequate numberof stables must be at least 4m x 3m to accommodate the larger Horses.The horses will be stabled for the sum of € 250 per horse , including disposal cost and and first beddingin shavings for the entire period of the competition :Thursday 11 May 10.00 h till 14 May 21.00 hEADMCP fee, not including.

Notice :

All boxes have first bedding shavings, straw and other beddings are not allowed !!! Not all boxes have water supply please bring some buckets. Tack box available upon request at € 70 Hay and shavings will be available at cost of the competitor for €15 incl VAT There are also some grass fields available, only by permission off the OC at the show office he participants have to bring their own horse nr, there will be no horse nrs distributed by the OC

# **5. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here: <a href="https://inside.fei.org/fei/your-role/it-services/it-providers/list">https://inside.fei.org/fei/your-role/it-services/it-providers/list</a>.

No 🖂

Name of the Company: equi-score GmbH FEI Certified Service Provider ID number:

Contact person at Event Name: Andy Gillissen FEI ID number: 10138414 Contact email: <u>andy@equi-score.com</u> Wasserstr. 14 D-48336 Sassenberg Germany

# 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes Name of the Company: ClipMyHorse.tv Name contact person: Andy Gillissen FEI ID number (if applicable) : 10138414 Contact email: <u>a.gillissen@clipmyhorse.tv</u> Activity/Function: Livestream, video service

# 7. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony: Yes  $\square$  No  $\boxtimes$ 

Participation in the Prize-giving Ceremony of placed Athletes is compulsory (the first five placed per category Male/Female Individuals and Pas-de-Deux, first three placed



Squads per category and first three placed Nation teams

The prize giving ceremony for all 1\* classes will be organised on Friday afternoon 12 May, immediately after the competitions.

The prize giving ceremony for all 2\* and 3\* classes will be organised on Sunday afternoon 14 May, immediately after the competitions.

The competitors (placing numbers) who will be in the price giving ceremony will be announced during the Chef d'equipe meeting.

#### 8. ADVERTISING ON ATHLETES AND HORSES

Authorised

Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  $\Box$  No  $\boxtimes$  Name of your ticketing provider: Web address to buy ticket:

#### **10. BETTING**

Betting will be authorised by the Organiser: Yes  $\Box$  No  $\Box$ 

#### **11. TRANSPORT REIMBURSMENT HORSES/PONIES**

Transport expenses to be paid by:

The <u>Organiser</u>  $\Box$  at per km. The Athlete  $\boxtimes$ 

# 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

There is possibility to stable the horses from Monday 8 May from 2 pm prior to the competition. The price for stabling from Monday is:  $\leq 100+21\%$  VAT

Participants at CVI Ermelo can travel immediately from Ermelo to Lier and arriving in Lier Monday 8 May from 2 pm prior to the competition, without additional costs An arena will be available during the week to work the horses.

#### **13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW** GROUNDS

Walking distance 🗌

Organiser Shuttle Service  $\Box$ Public Transport  $\Box$  to be paid by the <u>Organiser</u>  $\Box$  / the <u>Athlete</u>  $\boxtimes$ If paid by Athlete approximate cost per round trip:



#### **14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:Athlete:athletes, lungers and chef d'equipePartner:-Groom:1 groom per horseHorse Owner:2two (2) accreditations per horse acc. to FEI-Passport

Entry to the showground and stables only the persons with arm bracelet allowed and horses, and chef d'equipe with special pass.

No dogs allowed inside the competition arena, practice arena and stables. Dogs must be kept on a leash at all times

It is not allowed to take glass bottles from the restaurant outside the restaurant

### **15. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  $\square$  No  $\square$ 

there is a camping area next to the competition venue, parking space for lorry and campers, on the camping area only tents and caravan allowed, cars have to be parked at the car parking

#### **16. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <u>http://inside.fei.org/fei/your-role/organisers/handbook</u>

#### **XII. VETERINARY MATTERS**

#### **1. CUSTOMS FORMALITIES**

Name: FAVV - LCE Antwerpen Administratief Deskundige Hoefman Steven

Address: Telephone: **TEL: 03 / 202 27 27** 

Email: <u>export.ant@favv-afsca.be</u>

Federaal Agentschap voor de Veiligheid van de Voedselketen (FAVV) Lokale Controle-Eenheid Antwerpen		
AMCA-gebouw, 6e verdieping	Export levensmiddelen: +32 3 202 27 31	
Italiëlei 4 Bus 18	Export diervoeders: +32 3 202 27 36	
B-2000 ANTWERPEN, België.	Export fyto-sanitair: +32 3 202 27 09	
Tel.: +32 3 202 27 11	+32 3 543 66 36 (Haven RO)	
Fax: +32 3 202 27 93	Export levende dieren: +32 3 202 27 27	
<u>export.ANT@</u> favv <u>.be</u>	Vraag online exportcertificaten aan via BeCert	

#### **2. HEALTH REQUIREMENTS**

GENERAL



In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

### **ENTRY OF HORSES**

Required health tests and vaccinations: Quarantine period: Specimen Import Licence applied:

# 3. NATIONAL REQUIREMENTS

#### 4. PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

#### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### 7.1. PASSPORTS. FEI General Regulations, Art. 137

# For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions** in accordance with Annex VI of the FEI Veterinary Regulations and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI

Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

# 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

#### 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

#### 7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### 7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

#### 8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII

#### 8.1. SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### 8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058



Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <u>https://inside.fei.org/fei/cleansport/horses</u> for information and details.

# XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <u>http://inside.fei.org/content/anti-doping-rules</u>

# **XIV. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### 1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### 1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### 1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.1.3.** Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising



Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### 1.2. ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### **1.2.1** Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **1.2.2** Additional Liability Information

#### **1.2.3** Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

#### 2 **PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent. Protest and appeal forms are available on the FEI website. Protests: <u>https://inside.fei.org/content/general-regs-statutes.</u> Appeals: <u>http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf</u>

#### **3 DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### 4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

#### 5 ADDITIONAL INFORMATION FROM THE ORGANISER

Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
	From 16
Individual Competition	
	From 16
Pas-de-Deux Competition	



Squad Competition	No limit
Young Vaulter	Minimum/Maximum Age for Vaulters
Individual Competition	16 - 21
Junior Classes	Minimum/Maximum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum/Maximum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
	7 years old or over
All Classes	

#### 6 PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

#### **IMPORTANT**

#### <u>The total amount of prize money shown for each Competition in the schedule must be</u> <u>distributed</u>. (FEI General Regulations articles 127, 128)

The value of the  $1^{st}$  prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

#### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

# <u>The tax form must be provided to the athletes upon arrival and returned to the Organiser</u> prior to departing.



# XV. ANNEXES

#### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event. Results are to be sent by e-mail to <u>Laetitia.Gillieron@fei.org</u> in the proper Excel file immediately after the event. The file can be downloaded using the following link: <u>https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms</u>

# All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.